

2023-2024						
Operational Calendar Effective July 1, 2023						
Position Non-Certificated Staff:	Start Date	Ending Duty Date	Contract Days			
Instructional/Media Asst.- 10 Month	08.28.23	06.10.24*	187			
Nurses	08.24.23	06.10.24	189			
Secretary- 10 1/2 Month	08.21.23	06.17.24	197			
Secretary- 12 Month	07.01.23	06.30.24	242			
Cafeteria Assistant	09.01.23	06.10.24*^	182			
Cafeteria Manager	08.28.23	06.10.24*%	186			
Custodian- 12 Month	07.01.23	06.30.24	244			
Head Custodian	07.01.23	06.30.24	244			
Maintenance	07.01.23	06.30.24	244			
Position	Start Date	Ending Duty Date	Contract Days			
Certificated Staff:						
10 Month Staff	08.28.23	06.10.24	187			
10 1/2 Month Staff	08.21.23	06.17.24	197			
11 Month Staff	08.14.23	06.24.24!*+	207			
12 Month Staff	07.01.23	06.30.24	242			
Non-Work Days:						
Head Custodian/Custodian/Maintenance			12 Month Employees			
1 Independence Day		1 Independence Day				
1 Labor Day		1 Labor Day				
1 Autumn Glory (if schools are closed)		1 Autumn Glory (if schools are closed)				
1 Thanksgiving Day		1 Thanksgiving Day				
1 Day after Thanksgiving Day		1 Day after Thanksgiving Day				
1 Day Monday after Thanksgiving		1 Day Monday after Thanksgiving				
		5 Extra Days at Christmas				
1 Christmas Eve - Weekend -Day Choose 12/26						
1 Christmas Day						
1 New Year's Eve - Weekend Day Choose 12/29						
1 New Years Day		1 New Years Day				
1 Martin Luther King Day(if schools are closed)		1 Martin Luther King Day (if school is closed)				
1 President's Day(if schools are closed)		1 President's Day (if school is closed)				
1 Good Friday (if school is closed)		1 Good Friday (if school is closed)				
1 Easter Monday (if schools are closed)		1 Easter Monday (if school is closed)				
1 Primary Election Day		1 Primary Election Day				
1 Memorial Day (if schools are closed)		1 Memorial Day (if school is closed)				
16 Total Non Work Days for FY24		18 Total Non Work Days for FY24				
* Ending date will be revised depending on number of days schools are closed for inclement weather emergencies						
# Beginning and ending dates may be adjusted according to school needs; however, the duty year will not exceed 210 days						
! Teacher duty year plus twenty days						
^ Cafeteria assistants work the 180 day school calendar plus one day prior to the first days for students and one day after student term						
% Cafeteria managers and PIC's work the 180 day school calendar plus five days for Cafeteria managers and plus four days for PIC's prior to the first days for students and one day after student term.						
+ Beginning and ending dates may be adjusted according to school needs; however, the duty year will not exceed 207 days						
NOTE: For Head Custodians/Custodian/Maintenance, per the Negotiated Agreement: Whenever any of the non-work days listed above fall on a weekend, a mutually upon agreed date will be selected for the non-work day.						